

LICENSING SUB-COMMITTEE

Date: Monday 17 November 2025
Time: 9.30 am
Venue: Rennes Room, Civic Centre, Paris Street, Exeter

Members are invited to attend the above meeting to consider the items of business.

If you have an enquiry regarding any items on this agenda, please contact Josie McDonald, Democratic Services Officer (Committees) on 01392 265354 or email democratic.services@exeter.gov.uk

Entry to the Civic Centre can be gained through the Customer Services Centre, Paris Street.

Membership -
Councillors Snow, Bennett and Holland

Agenda

Part I: Items suggested for discussion with the press and public present

4 To Determine a Review of a Premises Licence

To consider the report of the Head of Service – Environment and Waste.

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Individual reports on this agenda can be produced in large print on request to Democratic Services (Committees) on 01392 265425.

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TIMEPIECE - ANNEX 2 - CONDITIONS CONSISTENT WITH THE OPERATING SCHEDULE

-CCTV will be installed, maintained and operated to the satisfaction of the Chief Officer of Police and the Licensing Authority and recordings will be in colour and kept for one month.

-If the CCTV equipment is inoperative, the Police will be informed as soon as possible and immediate steps will be taken to put the equipment back into action.

-A notice will be displayed at the entrance to the premises advising that CCTV is in operation.

-Alcoholic and soft drinks will be served in toughened **plastic** glasses. ~~Alcoholic drinks will only be consumed inside the premises.~~

-No customers carrying open bottles or glasses will be admitted to the premises at anytime.

~~-No customers will be permitted to take open containers of alcoholic or soft drinks from the premises.~~

~~-No person will be permitted to take open containers of alcohol, soft drinks or drinking glasses from the premises at any time;~~ **except empty reusable plastic Timepiece branded cups.**

~~-All bottles and glasses will be removed from public areas as soon as practicable once finished with.~~

~~-All empty bottles, containers and drinking glasses will be removed from the public areas as soon as is reasonably practicable.~~

~~-Any person who appears to be under the age of 21 will be asked for identification if attempting to purchase alcoholic drinks and only a valid Passport, Photo card Driving Licence or ID carrying the PASS logo will be accepted as proof of age.~~

- Any person who appears to be under the age of **21** will be asked for identification if attempting to purchase alcoholic drinks and only a valid Passport, Photo card Driving Licence or ID carrying the PASS logo will be accepted as proof of age. **Challenge 21 posters will be displayed in prominent positions near to the bars.**

~~An anti-drug policy agreed by the Police will be operated and a secure facility will be available to store drugs should they be discovered.~~

~~-An anti-drug policy, **to include a spiking policy**, agreed with the police and the Premises licence holder will be implemented. A copy of the agreed policy will be made available to the police or other authorised person on request.~~

~~Crime prevention notices will be displayed on the premises warning of drugs, pickpockets and not to leave bags unattended.~~

~~-A secure facility will be made available to store drugs seized at the premises until disposed of in line with the agreed policy.~~

~~A 'customer code of conduct' will be displayed on the premises warning customers that they be barred from all local licensed premises if they act in an inappropriate manner.~~

~~The premises will be a member of Pubwatch and a representative will attend meetings and participate in Pubwatch initiatives.~~

~~-The premises licence holder will be a member of City of Exeter Licensees Association (CELA) and~~

~~that person or an appropriate nominated person will attend the CELA meetings.~~

The premise will be a member of Exeter Businesses Against Crime (EBAC) and have a minimum of one working radio in operation at all times during opening hours.

-A policy will be in place for the management of large groups, the group will be required to nominate a responsible person to liaise with staff.

~~A secure area for customer's belongings will be made available.~~

~~-A secure area for customer's personal belongings will be made available at the premises.~~

~~An incident book will be kept and all instances of public disorder will be recorded.~~

~~An incident book shall be kept at the premises, in which details of crime and/or disorder relating to the premises shall be recorded. The Incident book shall contain the following details;~~

- ~~a) Time, date and location of incident.~~
- ~~b) Nature of the Incident.~~
- ~~c) Names, addresses and contact details of persons involved - where possible to obtain.~~
- ~~d) Result of the incident.~~
- ~~e) Action taken to prevent further such incidents.~~
- ~~f) Each entry signed by a responsible person employed at the premises.~~
- ~~g) The incident book shall be retained for a period of no less than 12 months and made available to Devon & Cornwall Police for inspection upon request.~~

~~-There will be a 30 minute period prior to the premises closing when alcoholic beverages will not be supplied.~~

~~-All staff will be trained in licensing law, emergency procedures, health and safety, Ask Angela and Drink Spiking. This will be recorded in a staff training register and will include, signature of the member of staff, the DPS or an appropriately accredited training provider together with the date. All Records shall be retained at the premises for a period of no less than 12 months and made available to responsible authorities on request.~~

~~-Patrons will be asked to leave the area quietly and not congregate outside the premises talking. Door supervisors will be positioned at exits at closing times to assist in moving patrons on.~~

~~An automatic electronic counting device shall be installed, operated and maintained to the satisfaction of the Head of Environmental Health Services. Devon and Cornwall Police.~~

~~The maximum number of persons to be admitted to the premises is 175 on the ground floor, 300 on the first floor and 100 on the balcony. Comment: Now covered by FRA so ca be removed.~~

Additional Conditions:

Door Supervisors

~~-Door supervisors will display their SIA badge at all times they are on duty.~~

~~-Door supervisors will be used at a ratio to be agreed with the Premises licence holder and the Police (currently 1:100).~~

~~-A female door supervisor will be available if searches are to be conducted on female~~

customers, less bag searches which can be undertaken by male door supervisors.

-Door supervisors will be in attendance at the entrance of the premises from 20:00, or when the premises opens, until the main exit doors to the premises are closed and at anytime when patrons may be queuing for access.

Refusal Register

-There shall be a register for the recording of all alcohol sale refusals, including attempted under-age sales, proxy sales and refusals to those who at the bar appear intoxicated. Details to be recorded shall include the date, time, name if known, physical description of the person, the reasons, and staff involved.

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